

RETURN MOVE-IN CHECKLIST WITHIN 14 DAYS OF MOVE IN – NOT INTENDED AS REPAIR REQUESTS

PROPERTY _____ DATE _____

TENANT _____ HOME PHONE # _____ WORK PHONE # _____

- EXTERIOR WALLS _____
- EAVES/FACIA _____
- YARD/LAWN _____
- FRONT DOOR _____

ENTRY HALL

- WALLS _____
- CEILING _____
- FLOORING _____
- LIGHTS _____
- WINDOWS _____ BLDS/DRPS _____ SCREENS _____
- CLOSET _____ DOORS _____
- OTHER _____

LIVING ROOM

- WALLS _____
- CEILING _____
- FLOORING _____
- LIGHTS _____ C-LING FAN _____
- WINDOWS _____ BLDS/DRPS _____ SCREENS _____
- OTHER _____

DINING ROOM

- WALLS _____
- CEILING _____
- FLOORING _____
- LIGHTS _____
- WINDOWS _____ BLDS/DRPS _____ SCREENS _____
- OTHER _____
- _____

KITCHEN

- WALLS _____
- CEILING _____
- FLOORING _____
- LIGHTS _____ SKYLIGHT _____
- WINDOWS _____ BLDS/DRPS _____ SCREENS _____
- STOVE _____ EXHAUST _____
- OVEN _____
- FRIDGE _____
- DISHWASHER _____
- SINK _____ DISPOSAL _____
- COUNTER/CABINETS _____
- OTHER _____
- _____

HALL BATH

- WALLS _____
- CEILING _____ FAN _____
- FLOORING _____
- LIGHTS _____ SKYLIGHT _____
- WINDOW(S) _____ BLDS/DRPS _____ SCREENS _____
- VANITY _____ SINK _____
- TOILET _____
- TUB/SHOWER _____
- MIRROR _____ MED CAB _____
- OTHER _____
- _____

STAIRWAY/HALLWAY

- WALLS _____
- CEILING _____
- FLOORING _____
- LIGHTS _____
- CLOSET/DOOR _____

MISCELLANEOUS

- THERMOSTAT _____ AIR HANDLER _____
- FILTER _____ VENT GRILL _____
- WATER HEATER _____ SMOKE ALARM _____ CM Detector _____

UPSTAIRS HALLWAY

- WALLS _____
- CEILING _____
- FLOORING _____
- LIGHTS _____
- CLOSET/DOOR _____

MASTER BEDROOM

- WALLS _____
- CEILING _____
- FLOORING _____
- LIGHTS _____ C-LING FAN _____
- WINDOWS _____ BLDS/DRPS _____ SCREENS _____
- CLOSET/DOORS _____
- OTHER _____
- _____

MASTER BATHROOM

- WALLS _____
- CEILING _____ FAN _____
- FLOORING _____
- LIGHTS _____ SKYLIGHT _____
- WINDOW(S) _____ BLDS/DRPS _____ SCREENS _____
- VANITY _____ SINK _____
- TOILET _____
- TUB/SHOWER _____
- MIRROR _____ MED CAB _____
- OTHER _____
- _____

BEDROOM #2

- WALLS _____
- CEILING _____
- FLOORING _____
- LIGHTS _____ C-LING FAN _____
- WINDOWS _____ BLDS/DRPS _____ SCREENS _____
- CLOSET/DOORS _____

BEDROOM #3

- WALLS _____
- CEILING _____
- FLOORING _____
- LIGHTS _____ C-LING FAN _____
- WINDOWS _____ BLDS/DRPS _____ SCREENS _____
- CLOSET/DOORS _____
- OTHER _____

BEDROOM #4

- WALLS _____
- CEILING _____
- FLOORING _____
- LIGHTS _____ C-LING FAN _____
- WINDOWS _____ BLDS/DRPS _____ SCREENS _____
- OTHER _____
- _____

UTILITY/STORAGE

- WALLS _____
- CEILING _____ FLOORING _____
- LIGHTS _____
- WINDOWS _____ BLDS/DRPS _____ SCREENS _____
- WDHKUP _____ DRYER VENT _____
- OTHER _____

GARAGE/CARPORT

- WALLS _____
- CEILING _____ FLOORING _____
- LIGHTS _____ OPENER _____
- WINDOWS _____ BLDS/SCRNS _____
- GARAGE DOOR _____
- OTHER _____

Tenant Signature _____ Agent Signature _____ Date Received _____